

# **NURS 2300 072: Introduction to Professional and Clinical Concepts in Nursing**

Fall 2020

## **Instructor Information**

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### **Sections 075 Kristy Sterling, MSN, RN, CPEN; Clinical Assistant Professor (Lead Faculty)**

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Faculty Profile: [My Faculty Profile](#)

Office Hours: Please note that faculty will be working remotely when possible and will not be available for walk-in meetings in Pickard Hall. Please contact faculty via email to arrange a meeting via TEAMS.

### **Sections 074 Quainshonda Rene Suber, MSN, RN**

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Faculty Profile: [My Faculty Profile](#)

Office Hours: Please note that faculty will be working remotely when possible and will not be available for walk-in meetings in Pickard Hall. Please contact faculty via email to arrange a meeting via TEAMS.

## **Course Information**

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### **Section Information:**

NURS 2300 Sections 074 & 075

### **Time and Place of Class Meetings:**

This course meets entirely online for eight weeks, in an asynchronous environment. Please see course schedule and Canvas for specific due dates.

### **Description of Course Content:**

Designed to introduce the pre-nursing student to specific professional concepts in nursing as well as academic success strategies. Selected concepts and processes for professional nursing will include an introduction to nursing's theoretical, philosophical, ethical, and legal dimensions with an emphasis on professional formation. Course activities will focus on development of teamwork, communication skills, effective decision-making and reflective practice.

### **Student Learning Outcomes:**

- Discuss characteristics of professional nurses as well as the process of forming a professional nursing identity.
- Recognize multiple components of effective decision making within professional nursing scenarios.
- Apply effective communication concepts to both patient care and team situations.
- Demonstrate effective time management, learning, and test taking strategies

### **Required Textbooks and Other Course Materials:**

Black, B. P. (2017). Professional nursing: concepts & challenges (8th ed.). Maryland Heights, MO: Elsevier/Saunders. ISBN 9780323431125

**Other Required Course Materials:**

- **Detachable Webcam**; webcams that are built in to a computer or laptop are not sufficient. Please see applicable Video Proctored Exam Procedure for additional information.

**Technology Requirements:** Canvas is available to each enrolled student and will be used in this course. It is very important to check Canvas at least once daily for course information and announcements. In addition, Microsoft Office is the standard office productivity software utilized by faculty, students and staff. All assignments must be submitted to Canvas in Microsoft Word. Mac users, please be aware that we do not accept assignments in Pages (.pages) or other formats that are not in Microsoft Word. This course will use Microsoft Teams for office hours and lecture times. Please note: **this course uses Respondus Lockdown Browser and Respondus Monitor for all exams in the course.** Students can access tutorials on these tools by clicking on the “Get Started” Box on their Canvas Homepage.

**Major assignments and examinations:**

Title	Percent towards final grade
Exam 1	16%
Exam 2	16%
Exam 3	16%
Final exam	24%

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**Grading Information****Required Coursework & Percentages of Overall Course Grade**

- **Reflective Journals (9%)**
  - 3 Reflective Journals, 3% each
- **Assignments (8%)**
  - Background Check Survey, 1%
  - Exploring Nursing Assignment, 3%
  - Nursing Article Summary, 4%
- **Graded Participation (11%)**
  - Success Assessments, 7%
  - 6 Discussion Boards, (.5% each)
  - Medication Administration Activity, 1%
- **Exams (48%)**
  - 3 Exams, 16% each
- **Comprehensive Final Exam (24%)**
- **TOTAL=100%**

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels; see “Student Support Services,” below.

**Minimum Passing Criteria:**

In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

- 70% weighted average on major proctored exams

The following exams are included in the 70% weighted average for major proctored exams:

**Exams 1, 2, 3, and Final Exam.**

In determining the final course grade, the weighted average on major proctored exams and/or major written assignments as outlined above will be checked first. If a student achieves a 70.00% with no rounding of the average on these course components, the additional graded items will count toward the final course grade. If the student does not achieve a 70.00% with no rounding of the average on the components listed, the grade stands as a D or F as determined by the numerical value from the weighted average on the major proctored exams and/or major written assignments listed above. On all tests, the grades are rounded to two decimal places (i.e., 85.679=85.68). For the final course grade there will be no rounding (i.e., 89.67=B, 69.99=D). A final course grade of C or better is required in all nursing courses to pass.

### **Exam Policy:**

Exam scheduling and administration procedures are standardized among all pre-nursing and upper-division courses in the pre-licensure nursing program. The full policy, located in the CONHI Policy and Handbook Library, includes details related to exam development, exam scheduling and accommodations, exam administration, testing environment, and post-exam procedures.

1. Excused Absences: legal obligation, military obligations, pre-approved university-sponsored events, emergency situations, religious holy days, death of family member, or illness
  - Requirements: To be considered for a re-scheduled exam, the student must notify faculty prior to exam start date and time; documentation of incident is required and must be provided within 48 hours following exam due date and time. Documentation for illness requires proof of a visit to a healthcare provider. There are no exceptions to this rule.
  - The make-up exam may include alternative questions and/or test format. There will be no point deductions for an excused exam absence.
2. Unexcused Absences: oversleeping, exam date oversight, computer / technical issues, or other reasons not listed under excused absences
  - Requirements: To be considered for a re-scheduled exam, the student must notify faculty with their request within 48 hours of the exam due date and time. The exam must be scheduled within 7 days of the original exam due date and time.
  - The make-up exam may include alternative questions and/or test format and will have a point penalty of 20 percentage points.
  - A student may only have one unexcused absence per course. Subsequent unexcused absences will result in a '0' on the exam.
  - Students will not be allowed to take exam in another section without penalty due to an unexcused absence.
3. Exam Tardy:
  - Online Proctored Exams (if applicable): The Learning Management System will auto-submit an exam at the due date and time of the exam. For example, if an exam is due at 10 p.m. and the student begins the exam at 9:47 p.m., the student will have only 13 minutes to complete their exam. If the student has not completed all questions at that time, the exam will be scored based on what has been completed and students will not be allowed to complete questions left unanswered.
4. Students will only be allowed one 20 percentage point penalty per course.
5. Students who test using an online video-monitored proctoring service are expected to adhere to technology and exam security requirements outlined in the Video Proctored Exam Procedure. The following activities will result in point penalties:
  - Failure to properly perform environmental scan and/or identity verification
  - Prohibited behaviors during testing
  - Presence of prohibited items in the testing environment
  - Failure to adhere to post-exam procedures

The full Video Proctored Exam Procedure can be found in the Undergraduate Pre-licensure Nursing Program Testing Policy: <https://www.uta.edu/conhi/doc/unurs/UNURS-PRELIC-TestingPolicy.pdf>

**Late Assignment Submission:**

- Graded Participation: **No late points** will be given for Discussion Boards, Success Assessments, or the Medication Administration Activity. Initial posts for Discussion Boards are due on Wednesdays of each week with peer responses due on Saturdays.
- Assignments/Journals: There will be **10 percentage points deducted for each day** an assignment is late up for **2 days** only at which time the assignment will be a 0 UNLESS you have approval PRIOR to the due date from faculty for an extension.
- Exams: Exams must be completed on the date and time specified. Please see policy above specific to exams.

\*The official time for assignments, journals, and exams will be determined by the submission time to Canvas and is based on Central Time.

**PLEASE NOTE:** If you are re-taking this course, you need to notify faculty immediately to discuss assignments previously submitted in the course. You **WILL NOT BE ALLOWED** to resubmit previous work and will receive a '0'

**Grade Grievances:**

Any appeal of a grade in this course must follow the procedures as published in the College of Nursing and Health Innovation Undergraduate Student Handbook (<https://www.uta.edu/conhi/students/policy/index.php>).

In an attempt to resolve a complaint, the student must first make a serious effort to resolve the matter with the individual with whom the grievance originated. Faculty of the course has the primary responsibility for assigning grades. Appeals of the official grade assigned to a student for a course will not, therefore, be considered at levels above the faculty unless a student offers evidence of:

- Differential treatment – examples might be providing benefits such as extra time for assignments to some but not all students in the class; excluding some students from attendance or other course requirements, OR
- Procedural irregularities – examples might be adding a new requirement that was not listed in the class syllabus; using criteria for grades not made available to the student ahead of time.

More information about the university's grade grievance policies can be found in the Undergraduate Grading Policies section of the catalog

(<https://catalog.uta.edu/academicregulations/grades/#undergraduatetext> ). Information regarding grievances for matters other than grades is available in the Student Rights section of the catalog (<https://catalog.uta.edu/academicregulations/security/> ).

**Institution Information**

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UTA students are encouraged to review the below institutional policies and informational sections and reach out to the specific office with any questions. To view this institutional information, please visit the Institutional Information page (<http://www.uta.edu/provost/administrative-forms/course-syllabus/index.php>) which includes the following policies among others:

- Drop Policy
- Disability Accommodations
- Title IX Policy
- Academic Integrity
- Student Feedback Survey
- Final Exam Schedule

## Additional Information

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### Mandatory Face Covering Policy

All students and instructional staff are required to wear facial coverings while they are on campus, inside buildings and classrooms. Students that fail to comply with the facial covering requirement will be asked to leave the class session. If students need masks, they may obtain them at the Central Library, the E.H. Hereford University Center's front desk or in their department. Students who refuse to wear a facial covering in class will be asked to leave the session by the instructor, and, if the student refuses to leave, they may be reported to UTA's Office of Student Conduct.

### Attendance:

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator of student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, **there are no attendance requirements. This course is entirely online. Any student who enters the course after the first day of class will be responsible for any missed course material. No opportunity will be given for any deadlines that are missed due to late registration.** However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report must the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Canvas. This date is reported to the Department of Education for federal financial aid recipients.

**Student Success Programs:** UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include [tutoring by appointment](#), [drop-in tutoring](#), [etutoring](#), [supplemental instruction](#), [mentoring](#) (time management, study skills, etc.), [success coaching](#), [TRIO Student Support Services](#), and [student success workshops](#). For additional information, please email [resources@uta.edu](mailto:resources@uta.edu), or view the [Maverick Resources](#) website.

**The IDEAS Center** (2<sup>nd</sup> Floor of Central Library) offers **FREE** [tutoring](#) to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at [www.uta.edu/IDEAS](http://www.uta.edu/IDEAS), or call (817) 272-6593.

**The English Writing Center (411LIBR):** The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at <https://uta.mywconline.com>. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see [www.uta.edu/owl](http://www.uta.edu/owl) for detailed information on all our programs and services. The Library's 2<sup>nd</sup> floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. <http://library.uta.edu/academic-plaza>

### Librarian Contact Information:

**UTA Library:** <http://www.uta.edu/library/help/subject-librarians.php>

**Nursing Librarians:** [nursinglibrarians@uta.edu](mailto:nursinglibrarians@uta.edu)

**CONHI Student Handbook:** The Undergraduate BSN Student Handbook can be found by going to the following link: <https://www.uta.edu/conhi/students/policy/index.php>

## Emergency Phone Numbers

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In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. Non-emergency number 817-272-3381. Enter the UTA Police Department's emergency phone number into your own mobile phone.